

NYUMUNC XV Delegate Handbook

April 4 - 7, 2024

Table of Contents

Welcome Letter	3
DEI/Title IX Statement	4
Conference Weekend Information	7
Committee Procedures (General Assembly)	11
Committee Procedures (Crisis)	13
Awards	16
Charitable Contributions	17
Additional Resources	18

Welcome Letter

Dear Delegates and Advisors,

It is our distinct honor and privilege to welcome you to NYU's 15th annual model united nations conference. Over the past year, our secretariat and our staff have worked tirelessly for the upcoming weekend under the arch at NYU.

Every iteration of this conference presents its own challenges, but each successive year leaves us more excited for the next. This year, with over 10 committees and 300 delegates, NYUMUNC is bigger and better than ever. NYUMUNC XV represents not only a milestone in our journey but also a testament to the dedication and hard work of our organizing team. We've listened to feedback, refined our processes, and curated a program that promises to be bigger and better than ever before. From innovative committee structures to committee topics for everyone to enjoy, every aspect of NYUMUNC XV has been meticulously crafted to provide delegates with an unforgettable experience.

As you arrive at the conference, we encourage you to approach each committee session with an open and diplomatic mind. In addition, diversity, equity, and inclusion are extraordinarily important to not just NYUMUNC, but also diplomacy in general, so we encourage all delegates to ensure they are being inclusive and welcoming to each other. Even in a competitive environment, inclusion is necessary to foster and shape creative and complex solutions that help everyone. Each committee has its own DEI statement and policy regarding sensitive topics at the beginning of each background guide. In addition, this delegate guide will have policies with regards to our DEI initiatives, so we also encourage you to look at them.

Of course, this conference would be neither possible nor fun without you, the delegates, so on behalf of the secretariat, we extend our deepest gratitude for choosing to spend a weekend with us in the city that never sleeps. If there is anything at all that we can do to enhance your experience before, during, or after the conference, do not hesitate to reach out to us. We are happy to help with anything from restaurant recommendations to supply questions.

Best,

Sahil Sen and Joseph Yusuf
Secretary-General and Director-General,
NYUMUNC XV

DEI/ Title IX:

Here at NYUMUNC, we strive to include various perspectives and viewpoints, especially in regards to crisis committees and crisis arcs. Many committees that discuss global issues may refer to sensitive topics throughout the conference. As such, we will not tolerate any kind of violent or problematic rhetoric pushed by delegates. Obviously, topics like war, civil unrest, and other “inescapable” themes of conflict will not be penalized. NYUMUNC’s DEI policies are to combat the purposeful emphasis of dangerous rhetoric. Some examples of unacceptable topics include, but are not limited to: sexual violence, racial targeting, genocide, and slavery.

Similarly, NYUMUNC will not tolerate any gender discrimination/ unequal treatment of delegates in committee. As a college-sanctioned club, NYU MUN sponsored events will have a zero tolerance policy towards sexist and/or discriminatory conduct. This conduct includes both conduct between delegates and staffers as well as between delegates in committee.

If you suspect or have evidence that our conduct policies are being violated, please reach out to us at delaffairs.nyumuncxv@gmail.com. NYUMUNC reserves the right to conduct an investigation of students accused of violating our policies. The investigation will be released to the delegations involved. Upon the completion of said investigation, NYUMUNC reserves the right to prohibit delegates from attending further committee sessions and bar them from awards considerations.

Conference Weekend Information

MAP OF NYU

Conference Schedule

Thursday, April 4th

Time	Event	Location
1:00 - 4:45 PM	Registration	Kimmel 1st Floor
4:55 - 6:00 PM	Opening Ceremony	
6:00 - 8:00 PM	Dinner Break	
8:00 - 9:30 PM	Session I	Various
9:35 - 10:00 PM	Head Delegate Feedback	Paulson Center 230

Friday, April 5th

Time	Event	Location
4:00 - 6:15 PM	Session II	Various
6:15 - 7:45 PM	Dinner Break	
7:45 - 9:30 PM	Session III	Various
9:35 - 10:00 PM	Head Delegate Feedback	Paulson Center 304

Saturday, April 6th

Time	Event	Location
1:00 - 3:30 PM	Session IV	Various
3:30 - 4:00 PM	Break	

4:00 - 7:00 PM	Session V	Various
7:05 - 7:30 PM	Head Delegate Feedback	GCASL 383
7:30 - 9:30 PM	Delegate Social	Rosenthal Pavilion, Kimmel 10th Floor

Sunday, April 7th

Time	Event	Location
1:00 - 2:00 PM	Session IV (FunMUN)	Various
2:15 - 3:00 PM	Closing Ceremonies	Rosenthal Pavilion, Kimmel 10th Floor

BUILDING ACCESS

All Delegates and Advisors' names have been registered in NYU's visitor access system and will have access to the following buildings:

- ❖ 181 Mercer Street
- ❖ 194 Mercer Street
- ❖ Center for Data Science : 60 5th Ave
- ❖ Kimmel Center for University Life: 60 Washington Square S
- ❖ Global Center for Academic and Spiritual Life: 238 Thompson St
- ❖ Silver Center for Arts and Science: 31 Washington Pl

***To enter, tell the Campus Safety Officer (behind the desk at each NYU entrance) that you are here for NYUMUNC XV and present an ID (state, school, etc) and your conference badge!**

Opening Ceremonies: Tisch Hall UC-50

Addresses:

Tisch Hall: 40 West 4th Street, New York, NY 10012

Meyer: 6 Washington Place, New York, NY, 10003

Silver Center: 31 Washington Place, New York, NY, 10003

Kimmel Center: 60 Washington Square S, New York, NY, 10003

GCASL: 238 Thompson St, New York, NY, 10003

Paulson Center: 181 Mercer St, New York, NY, 10012

Note: If a room number starts with 8 or 9, it is in the Kimmel building. If a room number starts with 2, 3, or 4, it is in the GCASL Building. GCASL is connected to Kimmel on floors 2, 3, and 4. Eisner and Lubin are in the Kimmel Building.

General Assembly

	Thursday	Friday	Saturday	Sunday
DISEC	Meyer 122	Silver Center 401	Kimmel Center Rosenthal (10th floor)	GC Grand Hall (5th floor)
FIFA	Silver Center 408	Silver Center 414	Kimmel Center 914	GCASL 279
UNSC	Silver Center 403	Silver Center 410	GCASL 95 (Basement level)	Kimmel Center 912

General Crisis

	Thursday	Friday	Saturday	Sunday
ATLA: A World Without Aang Front Room	Paulson Center 253	Silver Center 409	Kimmel Center 905/907	Kimmel Center 905/907
Cory Aquino Front Room	Paulson Center 300	Silver Center 618	Kimmel Center 803	Kimmel Center 903
Gossip Girl Front Room	Paulson Center 250	Paulson Center 343	GCASL 375	GCASL 375
Sesame Street 	Paulson Center	Paulson Center	GCASL 361	GCASL 361

Front Room	247	244		
Ad Hoc Front Room	Paulson Center 320	Paulson Center 322	Kimmel Center 903	Kimmel Center 803

Joint Crisis

	Thursday	Friday	Saturday	Sunday
Cod Wars: Iceland Front Room	Paulson Center 240	Paulson Center 240	GCASL 274	GCASL 274
Cod Wars: United Kingdom Front Room	Paulson Center 241	Paulson Center 241	GCASL 265	GCASL 265
Cold War: US Front Room	Paulson Center 243	Paulson Center 325	GCASL 365	GCASL 365
Cold War: Russia Front Room	Paulson Center 244	Paulson Center 326	GCASL 369	GCASL 369
Cold War: China Front Room	Paulson Center 245	Paulson Center 327	GCASL 374	GCASL 374
FNAF: Fazbear Entertainment LLC Front Room	Paulson Center 232	Silver Center 507	GCASL 261	GCASL 261
FNAF: Animatronics Union Front Room	Paulson Center 234	Silver Center 508	GCASL 275	GCASL 275

Closing Ceremonies: Kimmel Center Rosenthal (10th Floor)

Committee Procedures (General Assembly)

Your committee is run by your Chair, the person who moderates debate and keeps the committee on track. Your committee will begin with your Chair taking a motion to open debate. You can also propose a point when you have a question (Point of Inquiry).

What is a motion? A motion is basically when a delegate proposes formal or informal debate. Motions are voted on by the committee and the time must be divisible by the amount of speakers

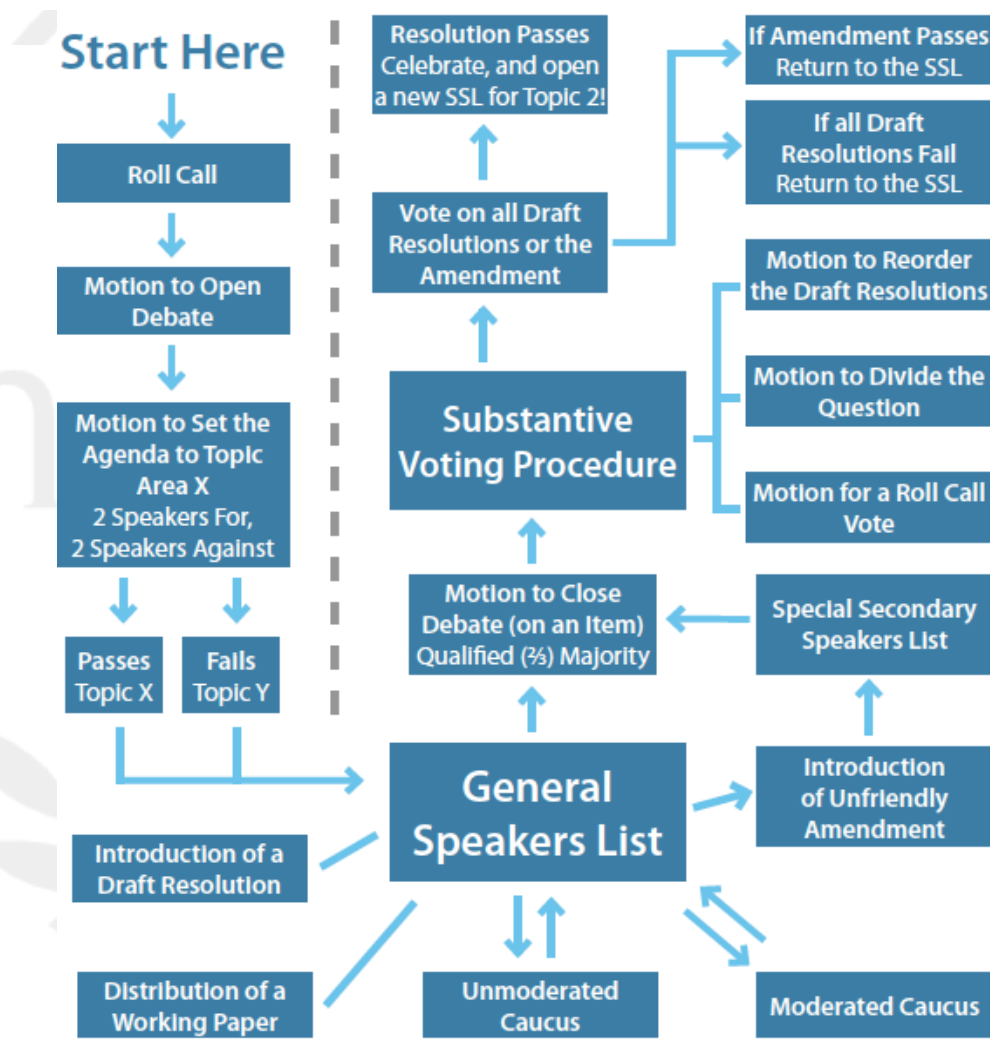
1. **Roll Call and Attendance:** Your Chair will take attendance and you can be either Present or Present and Voting.
 - i. Present: You are in attendance and can abstain from voting
 - ii. Present and Voting: You are in attendance and can NOT abstain from voting
2. **Motion to Open Speakers List:** Delegates give opening speeches to explain which topic they would like to debate. If there is only one topic then delegates give an introductory speech.
3. **Motion for a Moderated Caucus:** This is formal debate. During these caucus speeches, delegates take turns speaking on the topic the caucus is about (subtopics of the issue). This should build on the points in your opening speech.
4. **Motion for an Unmoderated Caucus:** After your first few moderated caucuses you move on to Informal Debate. During unmoderated you collaborate with other delegates and start putting your solutions together to create a working paper.
5. **Forming a Bloc:** During these unmoderated caucuses, your group is called a bloc. Join the bloc you feel aligns most with your solutions and country stance.
6. **More Moderated Caucuses:** In between your series of un-mods to create blocs, you will have more moderated caucuses to update the committee on any updates in your paper.
7. **Working papers:** In these preliminary blocs you will compile your solutions into a working paper—a more informal resolution paper. Per EmpireMUNC's technology policies, everything will be done on paper. There will be Sponsors (those who contributed most to the paper) and Signatories (those who would just like to see the paper introduced and debated). Examples will be in the Resources section.
8. **Presentation and Q&A:** You will choose a few delegates to present the paper, and a few to answer questions about the paper. These delegates should be those that contributed the most to the paper and know its content the best, so that they can explain and defend it.

Draft Resolutions: After Working Papers are presented, blocs will merge to create Draft Resolutions. These will be more comprehensive versions of the Working Papers.

9. Presentation and Q&A again

10. Voting: Delegates will vote to pass or reject the presented draft resolutions. This is the entire goal of the committee. Committees should hope to pass comprehensive solutions to the issue discussed in committee.

Flow of Debate



Committee Procedures (Crisis)

Crisis Committees run at a different pace than General Assembly Committees. Instead of working to write one resolution over the course of the conference, delegates write numerous directives as issues arise in committee. Generally, debate will follow the directive cycle structure.

The Directive Cycle

1. **Crisis Update:** Backroom provides some kind of update on the events affecting the committee. These events will usually reflect a series of problems or issues that the committee must address.
2. **Formal Debate:** Delegates debate the issue at hand through some form of formal debate.
 - a. **Round Robin:** A form of debate in which every delegate speaks once with a set amount of speaking time.
 - b. **Moderated Caucus:** A form of debate with a set amount of speakers, speaking time, and topic.
3. **Informal Debate:** After holding formal debate, delegates may wish to collaborate through a more informal method.
 - a. **Unmoderated Caucus:** During unmoderated caucus, delegates can discuss the issue without the structure of formal debate and collaborate with other delegates on directives.
4. **Directives:** Made up entirely of operative clauses, directives present the delegates' solution to the problems with which the committee is faced. Delegates may work on writing directives during formal or informal debate.
5. **Voting on Directives:**
 - a. **Presentation and Q&A:** A delegate may motion to present and hold a Q&A for directives prior to moving to voting procedure. The time for presentation and questions will be set in the motion itself.
 - b. **One/Two For, One/Two Against:** Delegates may also motion for one or two delegates to speak for or against the directives before moving into voting procedure. This is another way for delegates to present and debate directives before voting.
 - c. **Amendments:** Delegates may motion for a pre-set or open amendment period, during which changes can be made to directives before the committee moves into voting.
 - i. **Friendly Amendments:** If the sponsors approved of the change, then the amendment is friendly and automatically added to the directive.
 - ii. **Unfriendly Amendments:** If the amendments are not approved by sponsors, they are voted on during formal voting procedure.

- d. **Direct Voting:** Delegates may wish to simply move straight into voting procedure instead of holding some kind of discussion for directives. This is especially common during time-sensitive crisis responses.
- e. **Voting:** In a crisis committee, only a simple majority (more than ½ of the committee) is required to pass a directive. Most crisis committees use placard voting, where delegates raise their placard in favor, against, or to abstain, and the Chair tallies the votes.

Crisis Mechanics

Crisis Committees are unique from the General Assembly because they present a new form of action for delegates. In addition to debating issues in committee (in frontroom) delegates have the ability to sneakily pursue their personal goals by writing crisis notes (in backroom).

1. **Crisis Notes:** Crisis notes are secret messages delegates write to a particular person in backroom with the goal of furthering their personal ambitions. The most successful crisis notes are those that provide sufficient detail with regards to objectives, as well as methods. A sample crisis note is displayed below:

TLDR: Establish a wealthy, well connected spy in Greece; by a large compound; begin building my crew

Dear Stavros,

I know it's been a minute. I'm sorry. I didn't mean to ghost you after our wonderful summer island hopping in Greece, I swear. The airline lost all of my luggage and I was just now able to get it back. All your contact information was in my stuff. It truly was a tragedy; I was heartbroken. But now I'm back baby!

I remember the blue waters and the perfect sand like it was yesterday. I'm sure you feel the same. It's why I'm reaching out in fact. I'm planning on purchasing some property in Greece. I was hoping you'd help me out. I've been hearing rumors about treasure of some kind off the coast of Paros. I know your dad has ties to treasure hunting and the yacht scene. It's crazy that he works for something like AmCorp. Have you heard any juicy gossip?

- Spill any tea that you've gathered from your father's company. As an employee you have access to a lot of information and proprietary technology.
- Look for properties for me to buy with easy access to Paros/on the island of Paros. It must contain:
 - A private doc
 - 3 car garage
 - Ample land
 - A large basement
 - Land for growing food → vineyard perhaps
 - A large pool or space to install one
- Help me acquire a yacht

I will of course compensate you for all of your services. Get back to me as soon as you can. The sooner you get back to me the sooner we can be reunited in the paradise of Greece.

Yours for eternity,

Jessie

2. **Crisis Arcs:** A delegate's crisis arc maps out the overarching storyline/action they hope to take in backroom. A traditional arc will have delegates amassing resources on Thursday and Friday, launching small crises on Friday, and reaching the peak of the action on Saturday night.
3. **Two-Pad System:** Delegates possess two notepads, through which they present crisis notes to backroom at any given time. Each notepad represents a distinct storyline such that one is not contingent on the other, although usually the stories will merge by Saturday.
4. **Joint Private Directives (JPDs):** JPDs are crisis notes written by a group of delegates instead of one. Since multiple delegates are working together, they are usually weighed slightly heavier than a crisis note from an individual.
5. **Timed Crises:** In a timed crisis, the Crisis Director gives the committee a crisis update that requires immediate action and sets a time limit by which the committee must produce a directive in response. During this time, the backroom is usually closed.
6. **Elections:** If a committee decides to hold an election for some position, the Chair will facilitate it, offering all nominated delegates time to promote their candidacy.
7. **Trials:** If a committee decides/believes for some reason that a delegate in the committee is guilty of a crime, they may choose to put them on trial.

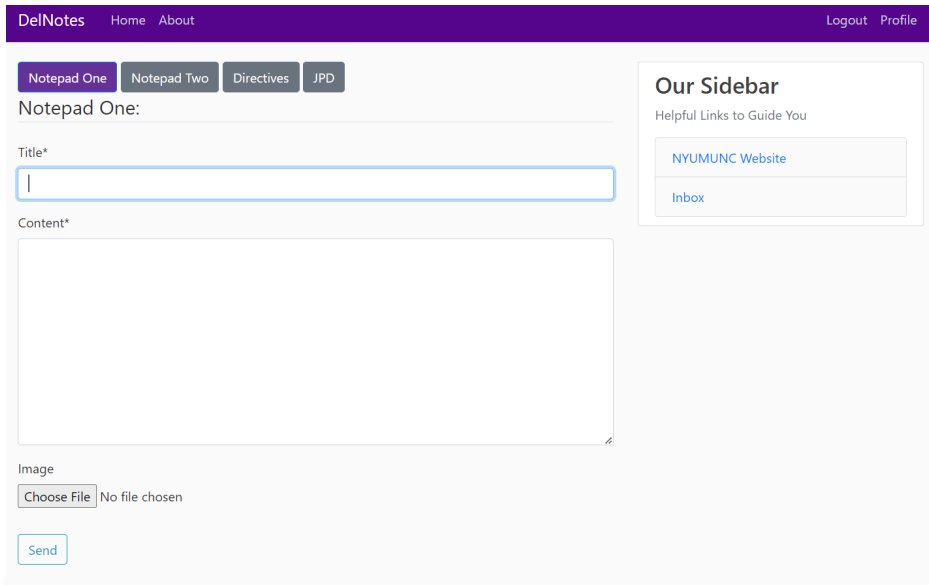
Joint Crisis Mechanics

1. **Messages between Committees:** In a JCC, delegates may choose to try and reach out to the other committee either in frontroom (through a directive) or through backroom (through a crisis note or JPD).
2. **Switching Committees:** A delegate may choose to switch from one committee to another for the purpose of pushing their arc forward. This kind of change will most likely take place in backroom through their crisis notes. If they are moved, the delegate is still compared against their original committee as it pertains to awards.
3. **Meetings between Committees (Summits/Parties/etc.):** Delegates may hope to arrange some common meeting between the committees to discuss various issues. This could be in the form of a summit, party, or negotiation.
4. **Merging Committees:** At some point, the two committees may express the desire to merge permanently. This could happen through backroom mechanics or directives.

Delnotes Guide - Delegate Edition

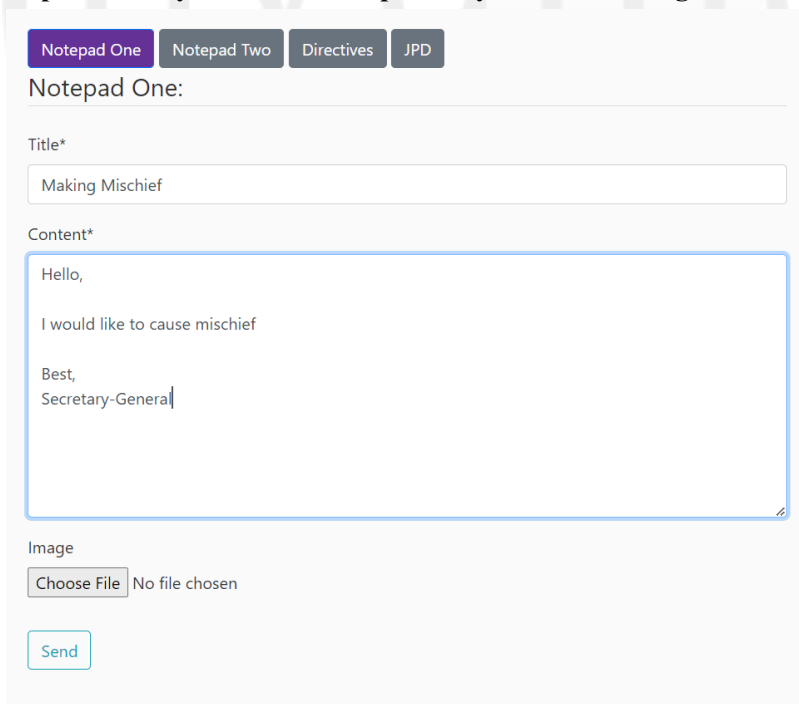
How to write a crisis note

Step 1: Open the “Inbox” Tab and click on the notepad (notepad one or two)



The screenshot shows the DelNotes web application interface. At the top, there is a purple navigation bar with 'DelNotes', 'Home', 'About', 'Logout', and 'Profile'. Below the navigation bar, there are four tabs: 'Notepad One' (selected), 'Notepad Two', 'Directives', and 'JPD'. The main content area is titled 'Notepad One:'. It features a 'Title*' field with a cursor, a 'Content*' text area, and an 'Image' section with a 'Choose File' button and 'No file chosen' text. A 'Send' button is located at the bottom. On the right side, there is a sidebar titled 'Our Sidebar' with the subtext 'Helpful Links to Guide You'. It contains two links: 'NYUMUNC Website' and 'Inbox'. A large, faint watermark of the NYUMUNC logo is visible in the background.

Step 2: Write your note, and optionally, attach an image



This screenshot shows the 'Notepad One' form with a sample note. The 'Title*' field contains the text 'Making Mischief'. The 'Content*' text area contains the following text: 'Hello, I would like to cause mischief Best, Secretary-General'. The 'Image' section shows the 'Choose File' button and 'No file chosen' text. A 'Send' button is at the bottom. The background features the same NYUMUNC watermark as the previous screenshot.

Step 3: Send your note, and await a response. Responses will appear below the space to type your notes.

Image

Choose File No file chosen

Send

[AbbyCadabby](#) March 31, 2024, 11:19 p.m.

Making Mischief

Hello,

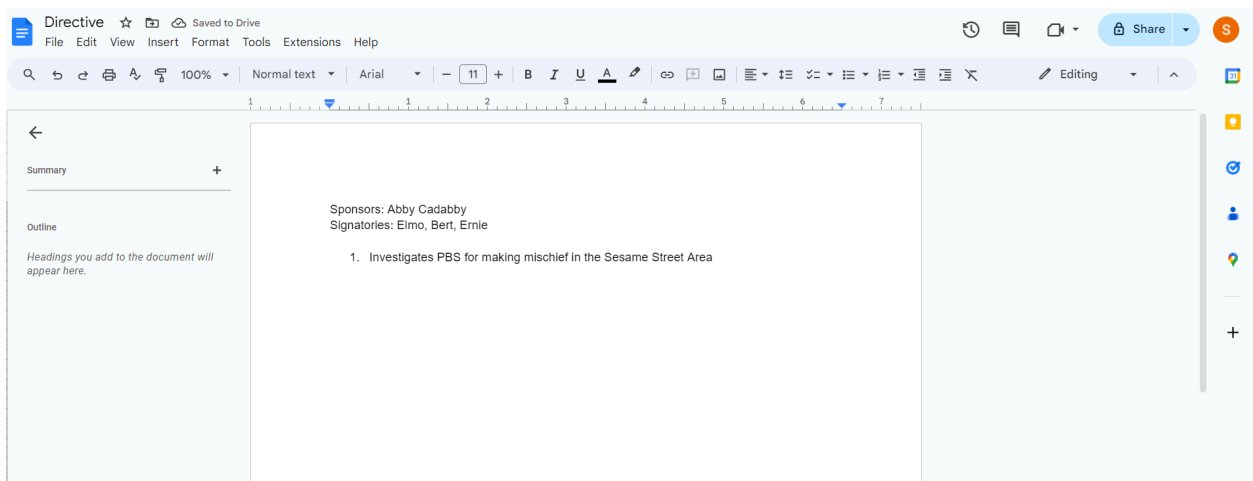
I would like to cause mischief

Best,
Secretary-General

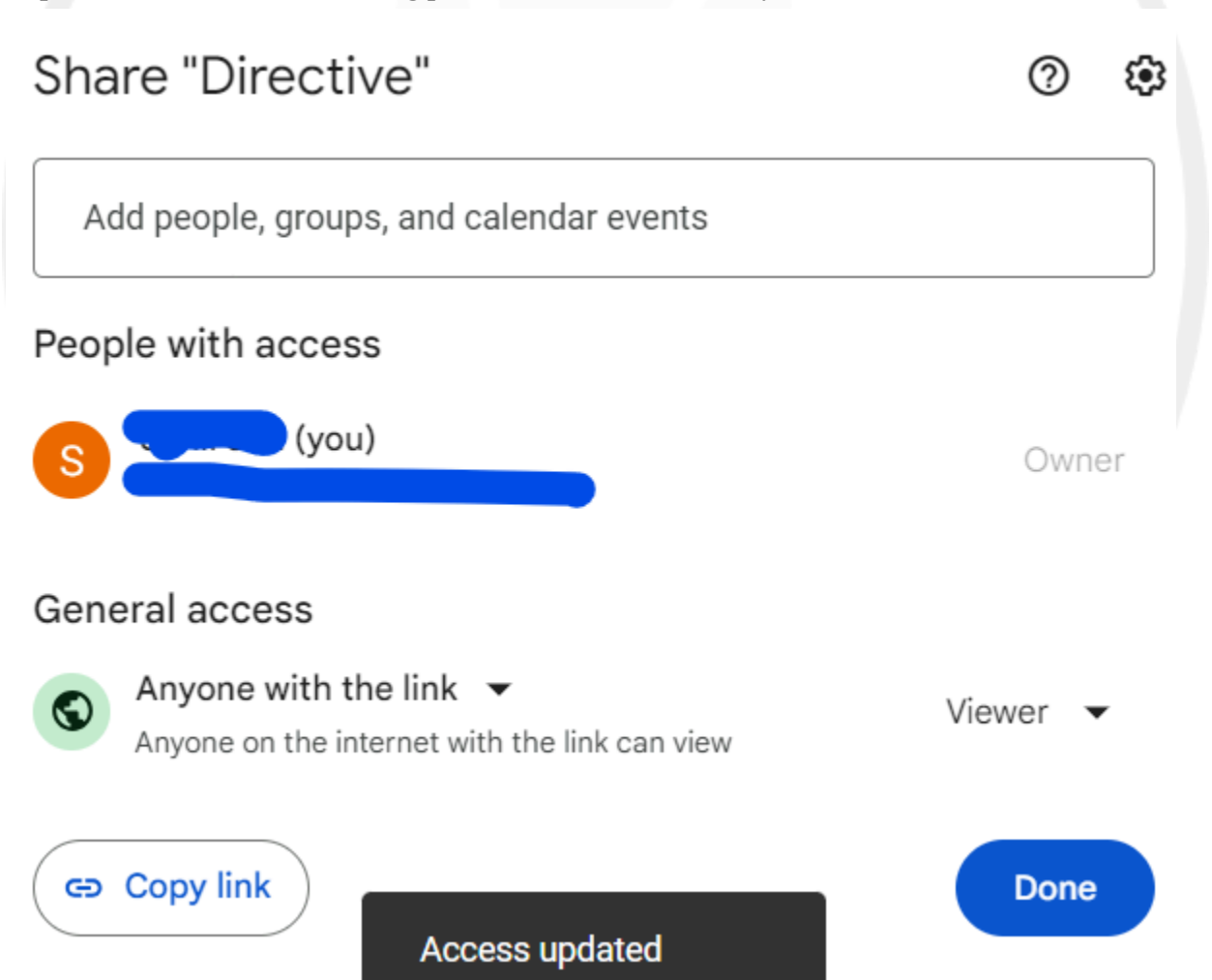
nyumunc

How to submit a directive

Step 1: Write a directive on google docs.

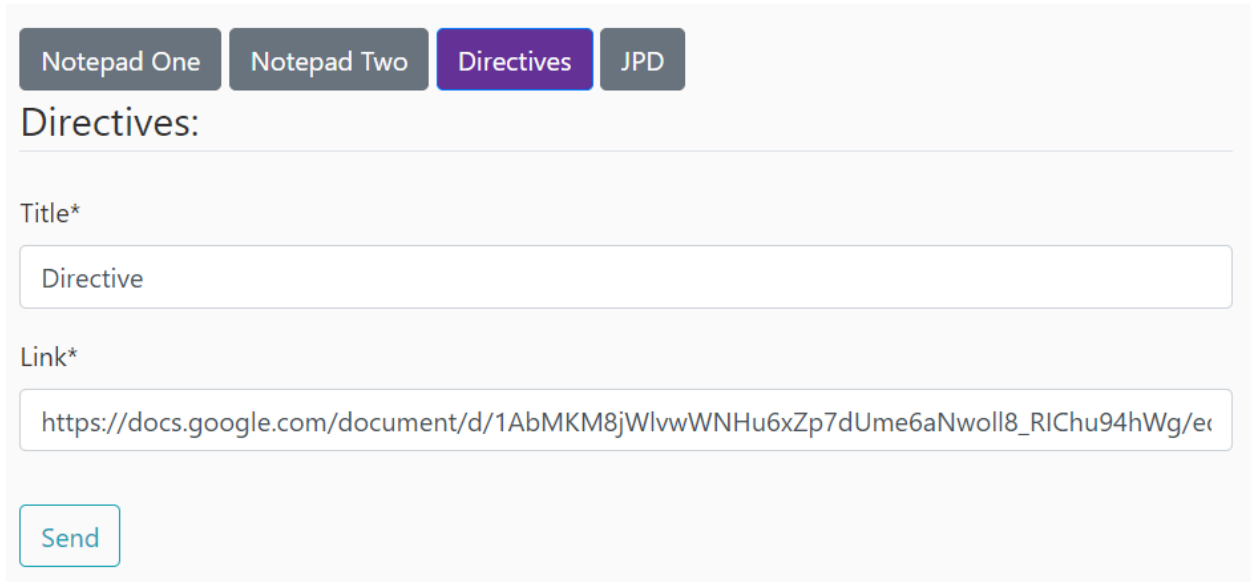


Step 2: Make sure that the sharing permissions are set to "everyone can view"



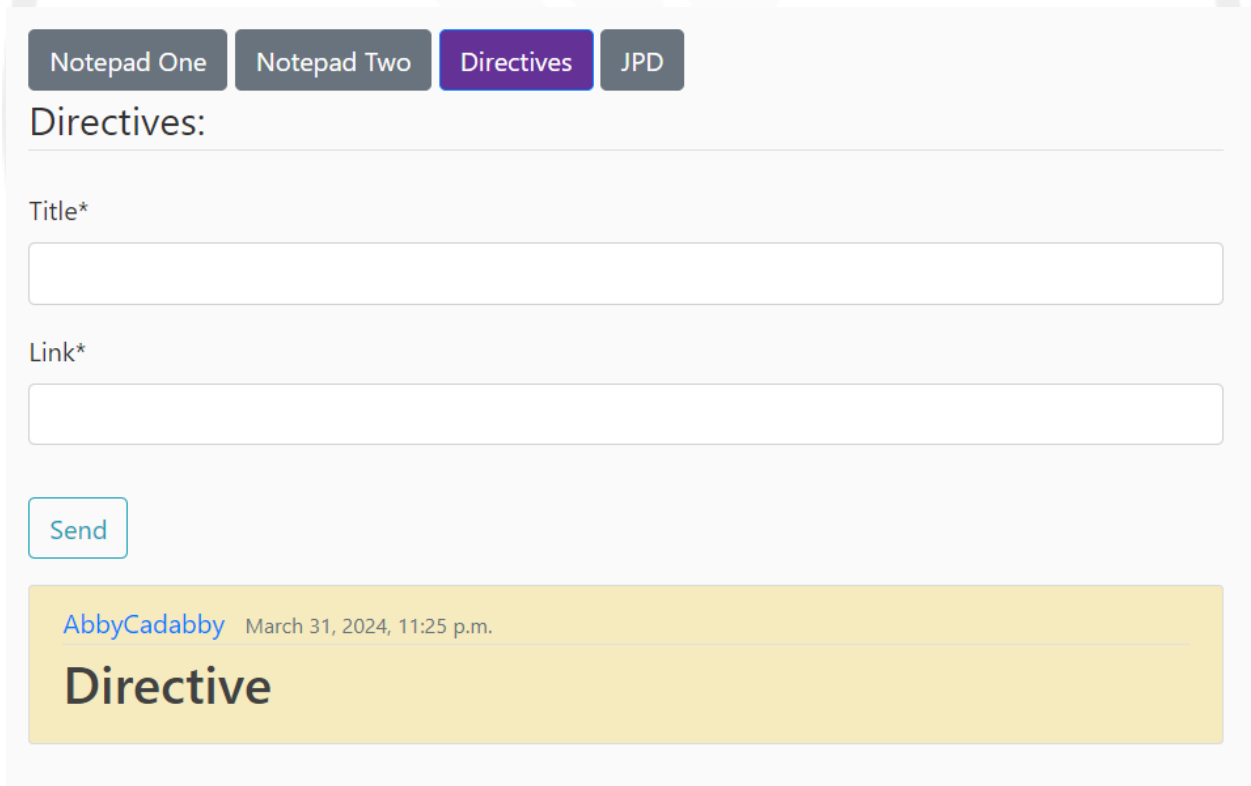
Step 3: Copy the link

Step 4: Navigate to the “Directive” tab and fill out the form with the link



The screenshot shows a web interface with four tabs: 'Notepad One', 'Notepad Two', 'Directives' (highlighted in purple), and 'JPD'. Below the tabs is a form titled 'Directives:'. The form has two input fields: 'Title*' containing the text 'Directive' and 'Link*' containing the URL 'https://docs.google.com/document/d/1AbMKM8jWlvvWNHu6xZp7dUme6aNwoll8_RIChu94hWg/ea'. A 'Send' button is located at the bottom left of the form.

Your directive will appear on the “floor” as shown below



This screenshot shows the same 'Directives' tab form, but now it displays a submitted directive. The 'Title*' and 'Link*' fields are empty. Below the 'Send' button, a yellow box contains the text 'AbbyCadabby March 31, 2024, 11:25 p.m.' followed by the word 'Directive' in a large, bold font.

If the directive is passed it will turn green. If it fails, it will turn red. Click on the title (Above, the title is “Directive”) to view the directive.

How to write a JPD

Step 1: Navigate to the JPD Tab and write your JPD

Notepad One Notepad Two Directives **JPD**

JPD Notepad:

Title*

Content*

Together, Elmo and I want to make mischief|

Authors*



Step 2: In the Authors field, select your collaborators from the drop down. They will also be able to view the JPD AFTER you submit it. Make sure to select yourself as an author.

JPD Notepad:

Title*

Making Mischief Together

Content*

Together, Elmo and I want to make mischief

Ernie

OscartheGrouch

Elmo

GuySmiley

TellyMonster

Frazzle

x Elmo

Send

Submit the JPD. It will appear below the writing field.

Title*

Content*

Authors*

[AbbyCadabby and others](#) March 31, 2024, 11:29 p.m.

Making Mischief Together

To check for a response, click on the Title of the JPD - any responses from staff will appear there.

Awards

Awards are presented to delegates with the most impressive work and best performance in committee.

There are **seven awards** given out in General Assemblies (except UNSC):

- three **Verbal Commendations**,
- two **Honorable Mentions**,
- one **Outstanding Delegate**,
- one **Best Delegate**.

For UNSC, there will not be any Verbal Commendations.

There are **four awards** given out in Crisis Committees (except for Ad Hoc):

- one **Verbal Commendation**,
- one **Honorable Mention**,
- one **Outstanding Delegate**,
- one **Best Delegate**.

For Ad Hoc, there will be three **Best Delegate** awards.

For Delegation Awards, the following format will be used:

- Large Delegations are those that are 9 or above
- Small Delegations are those that are 8 or less
- Delegation awards will be given by first totaling the total number of award points each delegation has won.
 - The total point amount will then be divided by the amount of delegates the delegation brought to the conference
- The delegation with the second highest average will be given Outstanding, the highest average given Best. This will be done for both Small and Large categories.

The following awards have the equivalent point totals

- Best: **5 points**
- Outstanding: **3 points**
- Honorable: **2 points**
- Verbal: **1 point**

Charitable Contributions

In a world where natural disasters are becoming more frequent and severe, **All Hands and Hearts** is a beacon of hope. With a mission to transform disaster response into a thoughtful, long-term approach, this charity is making a profound impact on communities in need. All Hands and Hearts' approach ensures that they build with resilience in mind, preparing communities for a more secure future.

All Hands and Hearts has provided nearly two decades of disaster relief support to over 1.2 million people. Their active programs span the globe, demonstrating their unwavering commitment to helping communities rebuild and recover. Join us in supporting this extraordinary charity over the course of this weekend and be a part of the solution in disaster-affected areas worldwide.

Delegates will have the option to send candy-grams to their friends and colleagues anywhere in the conference. They will be delivered and collected at the start and end of session respectively. There are three options: a \$1 donation of a simple message and candy, a \$3 donation of a message written on a banana, and a \$5 donation where a song of the sender's choosing will be performed.

Second, donations will be tracked by committee, and you will receive donation updates for your committee each session. In order to have your donation count for your committee, please fill out our google form with evidence of your donation and committee name as well. Failure to do so will result in your message not being sent.

Fundraiser Page

<https://give.allhandsandhearts.org/nyumuncxv>



Reporting Form

<https://forms.gle/sE3wWwzWKetYuKiBA>



Additional Resources

If at any time, you have concerns or feedback you wish to bring up to directorate, feel free to use our [anonymous feedback form](#).



If at any time, you have concerns about sexual harassment you wish to bring up to directorate, feel free to use our [anonymous sexual harassment report form](#)



If at any time, you have concerns about diversity, equity, and inclusion you wish to bring up to directorate, feel free to use our [anonymous DEI report form](#)



RESTAURANTS RECOMMENDATIONS & DEALS

- All' Antico Vinaio
 - \$\$; 729 8th Ave, New York, NY 10036
- Artichoke Basille Pizza
 - \$\$; 111 MacDougal St, New York, NY 10012
- Bareburger
 - \$\$; 535 LaGuardia Pl, New York, NY 10012
- Brooklyn Bagel & Coffee Company
 - \$; 63 E 8th St, New York, NY 10003
- Los Tacos No.1
 - \$; 340 Lafayette St, New York, NY 10012
- Raising Cane's
 - \$; 20 Astor Pl, New York, NY 10003
- Ramen Takumi
 - \$; 1 University Pl, New York, NY 10003
- Rosemary's
 - \$\$; 18 Greenwich Ave, New York, NY 10011
- Saigon Shack
 - \$; 114 MacDougal St, New York, NY 10012
- Su Jeo
 - \$\$; 82 W 3rd St, New York, NY 10012
- The Bean
 - \$; 771 Broadway, New York, NY 10003
- Top Thai
 - \$\$; 235 Sullivan St, New York, NY 10012
- Uncle Ted's
 - \$\$; 38 E 8th St, New York, NY 10003